

Jiangsu Vocational College of Electronics and Information

Regulations on the Administration of Visas and Residence Permits for International Students

[2019] 125 (October 8, 2019)

(Trial)

(Translated by: Qiu Lu)

In order to standardize the management of visa and residence permit of foreign students in our university, according to the law of the people's Republic of China on the entry and exit of foreigners, the regulations of the people's Republic of China on the entry and exit of foreigners, the administrative measures for the enrollment and cultivation of International students in schools (Decree No. 42 of 2017 of the Ministry of education, the Ministry of foreign affairs and the Ministry of Public Security) and the quality standard of higher education for international students in China (According to the requirements of documents such as Jiao Wai [2018] No. 50) and other documents, the regulations are formulated in combination with the actual work of international students in our university.

Chapter I General Provisions

Article 1. the residence permit and visa affairs of our university's international students are under the jurisdiction of the Institute of international education. The College of international education, on behalf of the University, cooperates with the visa authorities, immigration and entry-exit administration departments in accordance with the law, assists international students in handling visa, entry-exit and stop residence procedures related to their study in China, and provides guidance, consultation and services for overseas students on immigration and entry-exit affairs.

Chapter II Administration of visa and residence permit

Article 2. anyone who comes to study in our university for more than half a year should apply for visa X1 before coming to China.

Students who have studied for less than half a year (including half a year) should apply

for visa x2.

Article 3. after the international students arrive at our university, the College of international education shall go to the local police station for accommodation registration within 24 hours.

Article 4. international students who stay in hotels within the territory of China shall register their accommodation in accordance with the relevant provisions; if they live or stay in a residence other than hotels, they shall register with the public security organ of their residence by themselves or the host within 24 hours after their check-in.

Article 5. the total validity period of the visa and residence permit for international students is generally the same as that for study and registration. The duration of each residence permit can be determined according to the performance of the University, and the longest period is one year, which shall not exceed the valid date of the passport.

Article 6. within 30 days after the entry of new students and one month before the expiration of their residence permits, the Institute of international education shall organize international students to apply for residence permits and their extension procedures.

Article 7. the following materials shall be provided when applying for residence permit for international students:

- (1) Visa application form for foreigners
- (2) Copy of the front page and visa page of the valid passport
- (3) Copy of this seal
- (4) Official letter with official seal of Jiangsu Vocational College of Electronics and

Information

- (5) Copy of admission notice
- (6) Copy of the third international student visa application form
- (7) Copy of organization code certificate of our university
- (8) Health certificate issued by International travel health care center of Huai'an entry exit inspection and Quarantine Bureau

(9) Registration form of temporary accommodation

(10) A 2-inch bareheaded photo with white background

Article 8. the registration items of aliens' residence certificates include: the holder's name, gender, date of birth, purpose of residence, duration of residence, date and place of issue, number of passport or other international travel documents, etc. If the registration items of residence permit are changed, the holder must go through the change procedures at the entry exit management detachment of Huai'an Public Security Bureau within 10 days, otherwise, the public security organs will punish them in accordance with relevant regulations.

Article 9. international students must leave the country before the expiration of their residence permit, and those who continue to study must go through the extension procedures before the expiration.

Article 10. international students who leave China (including Hong Kong and Macao) within the validity period of their residence permit do not need to apply for a round-trip visa, but they must register with the Institute of International Education in advance.

Article 11. when international students transfer to another city, they must go through the relevant procedures at the Institute of international education, which will issue the transfer certificate. Within 10 days (and within the validity period of the residence permit) after arriving at the immigration destination, the new residence permit application procedures shall be handled at the exit Entry Administration Office of the Public Security Bureau or its branch offices.

Article 12. all kinds of visas and certificates shall not be altered or damaged. Violators will be punished according to the law of the people's Republic of China on the entry and exit of foreigners. The passport and residence permit should be kept properly. If lost, it must be reported to the Institute of international education immediately. The overseas students should report the loss to the local police station with the school certificate, replace the lost certificate with the certificate issued by the local police station, and then apply for a new passport at the embassy (consulate) in China. Finally, they should apply for a new residence permit with the new passport and the certificate issued by the International Education Institute.

Article 13. The Institute of international education shall pay close attention to the validity of visa and residence permit of international students at any time, and urge them to handle the extension procedures of the validity period of their certificates on time. International students should pay attention to the validity of their visa and residence permit. They should apply to the Institute of international education one month before the expiration of the validity period of their visa and residence permit. If the semester ends and the visa, residence permit and re-entry procedures are involved, they must be handled within half a month before the school holiday. Generally speaking, they are not allowed to apply for the leave during the vacation. The punishment for illegal residence shall be borne by international students themselves.

Article 14. for international students who drop out of school, suspend school or are expelled from the University, the Institute of international education shall report to the entry exit management detachment of Huai'an Public Security Bureau for record, cancel their residence permit, change their visa into stay visa, and order them to leave the country within a time limit.

Article 15. in principle, our university does not invite the family members of international students to accompany them. In case of special circumstances, relevant procedures shall be handled for them after the approval of the Institute of international education.

Chapter III supplementary provisions

Article 16. for the application, extension and change of visa and residence permit, fees shall be paid according to the provisions of the Public Security Bureau, and all expenses (including transportation expenses) shall be borne by the students themselves.

Article 17. international students should bring their own passport and student ID card for inspection when they ask for leave.

Article 18. the decision made by the exit Entry Administration Department of the public security organ not to apply for the extension, renewal or reissue of ordinary visa, not to apply for the residence certificate of foreigners, and not to extend the residence period shall be the final decision.

Article 19. international students who engage in activities inconsistent with the purpose of stay or residence, or have other situations in violation of the provisions of Chinese laws and regulations and are not suitable to continue to stay in China, shall be sentenced to leave the country within a time limit. The punishment decision of the public security organ is final.

Article 20. these Provisions shall be implemented as of the date of promulgation and shall be interpreted by the Institute of international education.